Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BANGABASI MORNING COLLEGE**
Name of the head of the Institution	**Dr. Amitava Dutta**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03323607586**
Mobile no.	**9051150146**
Registered Email	**bangabasimorning@gmail.com**
Alternate Email	**sreejata26@gmail.com**
Address	**19, Rajkumar Chakraborty Sarani, Kolkata 700009.**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700009**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Sreejata Biswas**
Phone no/Alternate Phone no.	**916289372965**
Mobile no.	**9830400947**
Registered Email	**iqac@bangabasimorning.edu.in**
Alternate Email	**sreejata26@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bangabasimorning.edu.in/site/wp-content/uploads/2021/04/aqar_1819.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://bangabasimorningcollege.in/Academic_Calandar_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.80**	**2007**	**01-Jan-2007**	**31-Dec-2012**
2	**A**	**3.03**	**2016**	**15-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**22-Apr-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Online Submission of AQAR to NAAC	20-Sep-2020 1	14
Conducting meeting with stakeholders	05-Jul-2020 1	27
Organising Seminar/ Webinar International Webinar COVID 19: Emerging Challenges and Capacity Building	26-Jun-2020 2	257
Regular meeting of IQAC (internal members)	10-Feb-2020 1	10
Regular meeting of IQAC (internal members)	29-Nov-2019 1	7
Regular meeting of IQAC	07-Nov-2019 1	11
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Review of Students' Progress

Organising International Webinar on COVID- 19
Holding virtual meetings with departmental heads
Reintroduction of Teaching Aid through college website in the form of LMS

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of Honours Course in Geography and Anthropology	Honours Course in Geography and Anthropology not yet introduced
Extension of new campus	Extension of new campus is on process under RUSA 2.0
Academic and Administrative Audit by External Experts	Academic and Administrative Audit by External Experts could not be conducted
Extensive implementation of ICT based teaching and MCQ in evaluation pattern	Use of ICT has been extensive, specially with the introduction of online classes during the pandemic.
Organizing Health Check-up Camp for students and teachers	Health Check-up Camp for students and teachers organized
Procuring modern instruments as prescribed in CBCS curriculum	Modern instruments purchased as per requisition of the various departments and as prescribed in CBCS curriculum
Creation of new teaching posts	Teachers joined in the newly created posts
Continuation of extension services through Students' Union, NCC and NSS	Extension services through Students' Union, NCC and NSS continued at great pace
Organizing seminar, workshop and holding lectures by eminent educationists	Seminar, Webinars and lectures by eminent speakers organized by the IQAC, NSS and various departments
Inter-departmental collaborations for teaching-learning and research	Inter-departmental collaborations for teaching-learning were made
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	14-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**03-Mar-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System operates by holding meetings of the Governing Body and various committees and subcommittees like Finance Subcommittee, Admission Subcommittee, Academic Subcommittee, Service Book Subcommittee, Routine Committee, Examination Committee etc. The policy decisions are well circulated among all levels of the staff and management. Website is regularly updated and utilized for circulation of information. Online SMS service has been introduced for easy communication.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• At the onset of the academic year Academic Calendar is published containing the name of the teachers, topics to be covered and the duration • Departmental meetings are held before and after examinations and any other programme • Tutorial classes are taken by the teachers in addition to the lectures • Self Appraisal records are maintained by teachers in registers that are monitored by the Principal • Teaching Execution Record maintained by faculty in Work Diary & monitored by HOD • Faculty Members who are members in Board of UG Studies of the university make the institutional representation in communicating the suggestions on curriculum development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	**NIL**	**Nil**	**0**	**NIL**	**NIL**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Online Orientation Course on "Fundamentals of Physiology and Biochemistry" Organised by Department of Zoology	03/08/2020	55
Online Orientation Course on "Basic Ecology and Parasitology" Organised by Department of Zoology	04/08/2020	60
Online Learning Program Organised By: Department of Computer Science	15/09/2020	20
Online Learning Program Organised By: Department of Computer Science	09/11/2020	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	An Ethnographic study on The Maniktola Karbala (a Muslim shrine) of Kolkata	4
BSc	Ethnographic study on three Muslim Shrines of Kolkata.	23
BSc	Work participation of family members in lockdown period due to COVID-19.	24
BSc	Biodiversity Audit of Avifauna at Acharya Jagadish Chandra Bose	39

BSc	Field Study at Fresh Water Fish farm , Central Institute of Freshwater Aquaculture (I.C.M.R.), R.R.C., Rahara.	35
BSc	Behaviour study of animals in captivity	70
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Manual as well as Online Students' Feedback is obtained. Students are motivated towards academic activities through various programmes, interactive sessions and Guardians' meeting. The progression in teaching-learning activities are tracked through 1. Feedback from students 2. Self-appraisal of teachers 3. Parent –Teacher meetings

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Nill	900	2325	875
BSc	Nill	715	1338	356
BA	Nill	830	2294	674
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3811	Nill	47	Nill	47

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
73	73	122	18	1	6

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system includes holding of special sessions of group discussion and remedial teaching offered by the teachers of various departments. Online portal is available in college website through which students can prepare for competitive examinations

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3811	47	1:81

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	47	2	8	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Sreejata Biswas	Associate Professor	Best Teacher Award Received from Institute of Scholars, Bengaluru
2020	Saptarsi Goswami	Assistant Professor	Person of the Week of National Digital Library of India (NDLI)
2020	Tulika Chakravorty	Assistant Professor	Award for Education Community, Asia Education Award
2020	Moumita Sarkar Samanta	Assistant Professor	Awarded with Ph.D. degree
2020	Paramita Chatterjee	Lecturer	Awarded with Ph.D. degree
2020	Mithun Kumar Bhowal	Lecturer	Awarded with Ph.D. degree
2020	Subhabrata Dinda	Lecturer	Awarded with Ph.D. degree
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA HONS AND GENL	PART 3	17/04/2019	14/08/2019
BSc	BSc HONS AND GENL	PART 3	17/04/2019	14/08/2019
BCom	BCom HONS AND GENL.	PART 3	18/04/2019	14/08/2019
BA	BA HONS AND GENL.	PART 3	30/09/2020	23/10/2020
BSc	BSc HONS AND GENL.	PART 3	30/09/2020	23/10/2020
BCom	BCom HONS AND GENL.	PART 3	30/09/2020	22/10/2020
BCom	BCom HONS AND GENL.	SEM 6	30/09/2020	22/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

MCQ based evaluation introduced along with the existing descriptive type questions • Evaluated answer scripts are shown to the students for letting them understand their mistakes with the corrective objective • Surprise test and Class tests are held.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is published in College Website and Prospectus. It includes the following: 1. Date of Commencement of classes 2. Date of Filling up forms for university exam. 3. Date of Commencement of university exam. 4. Date of College test 5. Date of Result of college test 6. Date of Publication of results A booklet is also published and distributed among students that includes the course-wise, chapter-wise distribution of topics among teachers in the scheduled timeframe.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bangabasimorningcollege.in/P_O_C_O/PO-CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG Hons. And Genl.	BCom	FINAL YEAR	333	143	42.9

UG Hons. And Genl.	BSc	FINAL YEAR	257	182	70.82
UG Hons. And Genl.	BA	FINAL YEAR	224	100	44.6
UG Hons. And Genl.	BCom	FINAL SEMESTER	464	321	69.18
UG Hons. And Genl.	BSc	FINAL YEAR	290	179	61.72
UG Hons. And Genl.	BA	FINAL YEAR	225	81	36

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://bangabasimorningcollege.in/naacsss/administrator/final_report.php?session=2019-20

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A.	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY	3	0.8
National	URDU	1	Nill
International	ANTHROPOLOGY	1	Nill
International	CHEMISTRY	1	Nill
International	COMPUTER SCIENCE	2	3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ZOOLOGY	6
URDU	4
PHYSICS	1
HINDI	5
COMPUTER SCIENCE	10
COMMERCE	3
BOTANY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Child Birth and Child Care Experiences among the Sherpas of Srikhola and Gurdum areas of District-Darjeeling , West Bengal	Ms. Chumu Sherpa and Dr. Pinak Tarafdar	Journal of Kolkata Society for Asian Studies	2019	Nill	Department of Anthropology, University of North Bengal	Nill
Elicitor induced increased	Trayee Biswas	Plant Science Today	2020	Nill	Bangabasi Morning	1

Title of the Paper	Name of Author	Title of journal	Year of publication	Nill	Institutional affiliation as mentioned in the publication
rosmarinic acid content of in vitro root cultures of Ocimum basilicum L. (Sweet Basil)					College, 19, Rajkumar Chakraborty Sarani, Kolkata 700 009, India
Spin-polarized electrical transport in transition metal encapsulated C20fullerenes: A theoretical account	Sudip Sarkar, Satadal Paul, Anirban Misra	Chemical Physics Impact	2020	Nill	Bangabasi Morning College	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Elicitor induced increased rosmarinic acid content of in vitro root cultures of Ocimum basilicum L. (Sweet Basil	Trayee Biswas	Plant Science Today	2020	6	1	Bangabasi Morning College, 19, Rajkumar Chakraborty Sarani, Kolkata 700 009, India
An information-theoretic graph-based approach for feature selection	Das, A.K., Kumar, S., Jain, S., Goswami, S., Chakrabarti, A. and Chakraborty, B.	Sadhana	2020	1	5	A K Choudhury School of Information Technology, University of Calcutta, Kolkata, India
Estimating gene	Estimating gene	Genomics	2020	5	6	Bangabasi Morning

expression from DNA methylation and copy number variation: A deep learning regression model for multi-omics integration Seal, D.B., Das, V., Goswami, S. and De, R.K. Genomics 2020 5 6 Bangabasi Morning College	expression from DNA methylation and copy number variation: A deep learning regression model for multi-omics integration Seal, D.B., Das, V., Goswami, S. and De, R.K. Genomics 2020 5 6 Bangabasi Morning College					College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	57	40	23	8
Presented papers	14	13	Nill	Nill
Resource persons	1	2	1	7

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation of International Mother Language Day	NSS Unit Bangabasi Morning College	2	40
Observation of Constitution Day	NSS Unit Bangabasi Morning College	2	30
Kol-C Youth Day 9.8.20 – 12.8.20	NCC Unit Bangabasi Morning College	1	2
NCC Digital Forum	NCC Unit Bangabasi Morning	1	78

	College		
I GoT - Covid 19 Training	NCC Unit Bangabasi Morning College	1	75
Special National Integration Camp 2020 9.8.20-15.8.20	NCC Unit Bangabasi Morning College	1	1
Outreach and student exchange programme with Galsi Mahavidyalaya ,Burdwan	NSS Unit Bangabasi Morning College	1	22
Outreach programme with University of Calcutta University	NSS Unit Bangabasi Morning College	1	10
Orientation Program on NATIONAL SERVICE SCHEME [NSS]	NSS Unit Bangabasi Morning College	2	65
Organised Blood donation camps	NSS Unit Bangabasi Morning College in collaboration with Student Union	5	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Unit organized Online Quiz Competition on World Environment Day	NSS PO Received Grand Master award for massive participation. Thirteen Thousand Five Hundred Eighty Two (13582) Participants were Participated from 22 Countries Around the World.	Asia Book of Records	20
Organization of Community Education Programmes	NSS PO Received award for Education Community	Asia Education Award	25
Organisation of Webinar on Post Covid Challenges and Opportunities	NSS PO Received Appreciation	Commandant, SSB, Govt. of India	100
NSS Unit organized Online Quiz Competition on World Environment	NSS PO Received Appreciation	Regional Directorate, NSS Kolkata, Ministry of Youth Affairs	20

Day		and Sports	
NSS Unit organized Online Quiz Competition on World Environment Day	NSS PO Received Appreciation	Pro VC (Finance) Programme Coordinator, NSS CELL, University of Calcutta	20
Pre Republic Day Parade camp, Bhubaneshwar, 2020	NSS PO Selected as Contingent Leader of West Bengal	Regional Directorate, NSS Kolkata, Ministry of Sports and Youth Affairs	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Covid Awareness Programmes	NSS Unit, Bangabasi Morning College	Awareness through Videos	1	20
Gender Sensitisation	NSS Unit, Bangabasi Morning College	Campaign for Save Girl Child	1	30
Gender Sensitisation	NSS Unit, Bangabasi Morning College	Campaign against Female Feoticide	1	25
Gender Sensitisation	NSS Unit, Bangabasi Morning College	Poster Competition on Gender Based Violence	2	30
Gender Sensitisation	NSS Unit, Bangabasi Morning College	Gender Sensitisation Programme	1	35
Aids Awareness	NSS Unit, Bangabasi Morning College	Aids Awareness Programme	1	25
Gandagi Mukta Bharat	NSS Unit, Bangabasi Morning College	Different localities of Kolkata	1	20
Swachha Bharat	NSS Unit, Bangabasi Morning College	College Locality Cleaning	1	20
Swachha Bharat	NSS Unit, Bangabasi Morning College	College Campus Cleaning	1	25
Swachha Bharat	NSS Unit, Bangabasi Morning College	University of Calcutta Campus Cleaning	1	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme	2	Nil	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institutions for internship	Project work	AIAS	01/07/2019	30/11/2020	Dr. Amit Kumar Dutta
Joint execution of research and sharing research facilities	Collaborative Research	Max Planck Institute for Kohlenforschung, Kaiser-Wilhelm-Platz 1, 45470 Mülheim an der Ruhr	01/01/2019	30/11/2020	Dr. Satadal Paul

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
84.23	82.97

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Fully	3.14.06	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28794	3142025	Nill	Nill	28794	3142025
Reference Books	312	423500	Nill	Nill	312	423500
Journals	439	183555	71	4993	510	188548

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Moumita Sarkar (Samanta)	Semester-II: Process Costing-CMA I (Hons Gen)	LMS	23/04/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	69	20	69	4	0	7	37	100	1
Added	91	4	0	2	0	0	85	0	0
Total	160	24	69	6	0	7	122	100	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Learning Management System	Nill
G suite	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
18.5	1717815	6.5	615832

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

a) For routine maintenance of the civil structures of the college civil contractors are engaged who keep on adding to the existing infrastructure or maintain the structure that needs upkeep under the supervision of a qualified engineer. b) College Electrician/Caretaker supervises to the upkeep all electrical equipments, generators etc. at least once in a month. Caretaker ensures that the monitoring and maintenance of all infrastructural facilities are available in the campus. c) For the maintenance of computer systems, related gadgets and network facility, in general the respective vendors are contacted within the warranty period. The institute is planning to go for Annual Maintenance Contract with private service providers. d) Other infrastructural issues such as power supply, electric connections, water supply, computers and printers go under checking and verification time to time, especially before the examinations. e) To assure long lasting infrastructure especially for computers and others instruments Air- conditioners have been installed in the Principal's chamber, Teachers' Room, IQAC room, office, seminar room and smart room. Installation of Air- conditioners in all laboratories is being considered. f) Stabilization systems are targeted to be placed in most of the laboratories while the desktops obviously have supply from UPS. g) Instruments and equipments are upgraded from time to time in accordance with the changing requirements. h) Any problem or issues observed are promptly taken to the notice of the authority and immediate measures are taken. The Finance Committee of the college meets on regular basis and discusses at length the apt measures to be taken for optimum allocation and utilization of financial resources (i.e. college-funds, grants from State Government, UGC etc.). The committee constantly keeps a track of the construction work, renovations and the maintenance needs of equipments including the computers.

http://www.bangabasimorning.edu.in/facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Student Aid Fund	277	345545

from institution	EXCURSION WORKSHOP AND Fees CONCESSION			
Financial Support from Other Sources				
a) National	Nill	Nill	Nill	
b)International	Nill	Nill	Nill	

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	Nill

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Online competitive examination portal	2500	290	6	6

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
KANTAR Operations	43	2	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional held on 11.02.2020	175
Song and Dance competition	Institutional held on 05.02.2020	42
Table Tennis	Institutional held on17.09.2019	16
Carrom	Institutional held on16.09.2019	96
Chess	Institutional held on14.09.2019	28
Quiz and Debate	Institutional held on 13.09.2019	92
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	nil	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active Students' Union. As per the university rules it is formed through an election process held annually. It includes class representatives from each class (stream wise and year wise). The Chief Patron is the Head of the Institution and President is a senior teacher. General Secretary, Assistant GS and Treasurer are elected among the students. Under this Students' Union there are subcommittees: Cultural, Sports, Magazine, Finance and Common Room subcommittees that include student members as Vice President and Secretary under the President ship of a teacher. In the institutional administration, as per the university statute there is an elected representative of the students in the Governing Body of the college. Admission committee, Women's cell, Grievance Cell and Anti-ragging committee also have one representative from the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:	
500	

5.4.3 – Alumni contribution during the year (in Rupees) :	
0	

5.4.4 – Meetings/activities organized by Alumni Association :	
02	

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes a culture of participative management. The highest authority is the Governing body in which external members representing the University, the State Government, local authority, and internal members representing teaching and non-teaching staff and students participate in management of the institution. All teachers are members of the Teachers' Council and elect a secretary for each academic session. IQAC and different subcommittees also involve teaching and non teaching staff and students who participate in the institutional management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research Advisory Committee considers research proposals for submission of projects to funding bodies and monitors the progress
Human Resource Management	Workload of teaching and non teaching staff is considered annually on the basis of which strategies are adopted. College appoints full time and part time teachers and support staff to meet up the inadequacy whenever necessary
Industry Interaction / Collaboration	Collaborative extension and outreach programmes and exposure visits are conducted
Admission of Students	Total online admission procedure is followed
Examination and Evaluation	Internal continuous assessment, class tests and MCQ tests. All records are maintained digitally.
Library, ICT and Physical Infrastructure / Instrumentation	Record keeping Procuring new instruments and gadgets as per requirements of the departments

Curriculum Development	Participation of teachers in workshops and seminars organised by UG Board of Studies and adoption of policies
Teaching and Learning	Regular use of ICT. Departmental meetings are held at regular intervals to monitor the progress of teaching-learning

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All works are computerized
Administration	College website, whatsapp group and bulk sms are used for notification purposes
Finance and Accounts	HRMS for pay packet salary Tally ERP 9 TDS-RPU for filing of quarterly tax return
Student Admission and Support	Admission procedure is totally maintained online. College website is regularly used for notification and other purposes. Notes, reading materials are often shared by teachers through e mail, whatsapp and institutional LMS
Examination	Dates of examination, publication of results etc. are notified through website. Registration to the University, availability of admit card, results are also through the university website. Online Marks entry is done by the teachers in the University Website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored short term course (Online) on Gender Sensitization and Social Justice (HRDC, Jawaharlal Nehru University)	2	21/09/2020	26/09/2020	7
One Week Online Faculty Development Programme on LaTeX, Department of Information Technology, Mizoram University.	1	29/06/2020	03/07/2020	5
FDP on Research Methodology	1	20/06/2020	30/06/2020	10
Faculty Development Programme on Contemporary Research in Economics (Amity School of Economics, Amity University, Kolkata)	2	17/06/2020	22/06/2020	5
12 week Online Certificate course from NPTEL Online Certification, Ministry of HRD, Govt. of India	1	02/01/2020	30/04/2020	120
UGC sponsored specific refresher course in	1	26/11/2019	09/12/2019	14

commerce				
Short Term Course in Gender Sensitisation and Empowerment	1	05/11/2019	11/11/2019	7
UGC sponsored short term course on Counselling and Stress Management [(CCSSS), HRDC, Jadavpur University].	1	12/09/2019	18/09/2019	7
Orientation Programme at UGC, HRDC, Mizoram University	3	16/08/2019	05/09/2019	21
UGC sponsored Refresher Course in English Literature of Language (UGC-HRDC, Jamia Milia Islamia, New Delhi)	1	26/11/2020	10/12/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Group Insurance, Exgratia to college appointed teachers	GPF, Group Insurance, Benevolent Fund, Housing for selected staff	Fee Waivers (full and partial), Student Health home facilities, Government aids for Minorities and Under Kanyashree Project

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Statutory audit is conducted regularly and maintained up to date

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

NCC	42480	TAWA to cadets
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Association, though has not been formally formed, frequent Parent-Teacher Meetings are conducted, specially on the following occasions: Follow-up of Internal Examinations Prior to conduction of Field Work Grievance Redressal, if needed

6.5.3 – Development programmes for support staff (at least three)

Training on computer Stress management through Sports and Cricket matches

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Academic audit Extension lectures and seminars Remedial teaching by departmental teachers

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	International Webinar COVID 19: Emerging Challenges and Capacity Building	26/06/2020	26/06/2020	27/06/2020	257
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A solar power plant having the capacity of 120 Watt installed. Bangabasi Morning College Nature Club came into existence on the 18th of February, 2015, registered under the West Bengal Societies Registration Act, 1961. The objective is to inculcate awareness with regard to present-day environmental issues, particularly amongst students the forum seeks to disseminate values and principles to prevent wastage, conserve, recycle and reuse resources, control air, water and noise pollution, check plastic use and ensure regulated disposal of waste matter

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	25/02/2020	1	Blood donation AND Health Check up camp	1	272
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/08/2019	College publishes Prospectus for distribution among students. The prospectus serves to communicate the vision, mission and objectives to all stake holders. Admission rules and college rules are also communicated through it.
Academic Calendar for B.A./B.Sc./ B.Com	10/09/2019	Course wise Academic Calendar is prepared and published for every subject for effective implementation of the

curriculum.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Birth Anniversary of Netaji Subhash Chandra Bose	23/01/2020	23/01/2020	405
Republic Day Celebration	26/01/2020	26/01/2020	450
Celebration of Independence Day	15/08/2019	15/08/2020	1000
Observation of Anniversary of Martyr Jatin Das	13/09/2019	13/09/2019	250
Basanta Utsav	08/03/2020	08/03/2020	2000
Raksha Bandhan	14/08/2019	14/08/2019	2000
Celebration of Independence Day	15/08/2020	15/08/2020	42
Observation of Anniversary of Martyr Jatin Das	13/09/2020	13/09/2020	45
Seminar on Wildlife Awareness	25/02/2020	25/02/2020	120
Virtual programme on International Biodiversity Day	22/05/2020	22/05/2020	260

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solar power plant installed Plantation programme in college ground Campus declared as tobacco-free

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

To make higher education available to all corners of the society, irrespective of cast, creed and socio-economic condition To achieve all-round holistic development

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.bangabasimorning.edu.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Health Services at Students' Health Home

Provide the weblink of the institution
http://www.bangabasimorning.edu.in/anecdotes/

8.Future Plans of Actions for Next Academic Year

In view of the pandemic the following action plans have been taken: 1. Extensive and effective use of ICT in teaching-learning process 2. Rendering assistance to economically challenged students 3. Distribution of text books among economically challenged students 4. Career counselling 5. Introduction of career oriented courses 6. Organising webinars and lectures through virtual media 7. Organising cultural programme and quiz through virtual media 8. Inter-departmental collaborations for teaching-learning and research 9. Faculty exchange programme 10. Continuation of Remedial and Tutorial classes 11. Holding programme for women empowerment 12. Continuation of extension services through Students' Union, NCC and NSS 13. Academic and Administrative Audit by External Experts when physical class resumes 14. Renovation of new campus