Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BANGABASI MORNING COLLEGE**
Name of the head of the Institution	**Smt. Shipra Halder**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03323607586**
Mobile no.	**7278991615**
Registered Email	**bangabasimorning@gmail.com**
Alternate Email	**iqac@bangabasimorning.edu.in**
Address	**:19, Rajkumar Chakraborty Sarani, Kolkata 700009.**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700009**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Sreejata Biswas**
Phone no/Alternate Phone no.	**919830400947**
Mobile no.	**9830665993**
Registered Email	**iqac@bangabasimorning.edu.in**
Alternate Email	**sreejata26@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bangabasimorning.edu.in/site/wp-content/uploads/2014/09/aqar_1718.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://bangabasimorningcollege.in/Academic_Calandar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.80**	**2007**	**01-Jan-2007**	**31-Dec-2012**
2	**A**	**3.03**	**2016**	**15-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**22-Apr-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular meeting of IQAC	04-Sep-2018 1	12
Regular meeting of IQAC	14-Sep-2018 1	10
Regular meeting of IQAC	11-Oct-2018 1	8
Regular meeting of IQAC	15-Jan-2019 1	14
ARIIA	05-Nov-2018 1	3500
Participation in NIRF	10-Oct-2018 1	3500
Organising Seminar	01-Feb-2019 1	350
Conducting meeting with stakeholders	10-Jul-2018 1	2400
Parent-Teacher Meeting	07-Feb-2019 1	250
Parent-Teacher Meeting	25-Apr-2019 1	270
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Anindya Sarkar of Department of Physics	Travel Grant	UGC	2018 1	154247
Bangabasi Morning College	RUSA 2.0	RUSA	2018 1	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Review of Students' Progress

Organising seminar on Diabetes and Stress Management

Workshop for Health Parameter Check-up

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
With the introduction of semester system all departments are to adopt modern methods like ICT based teaching and MCQ in evaluation pattern	ICT based teaching method and MCQ in evaluation adopted in most departments
Extension of new campus	Extension of new campus is on process under RUSA 2.0
Introduction of Honours Course in Geography	Honours Course in Geography not yet introduced
Organising Health Check-up Camp for students and teachers	Organising Health Check-up Camp for students and teachers
Procuring modern instruments as prescribed in CBCS curriculum	Instruments as required in various departments to run CBCS curriculum purchased
Creation of new teaching posts	Seven teaching posts approved
Continuation of extension services through Students' Union, NCC and NSS	Students' Union, NCC and NSS continue to serve
Organising seminar, workshop and holding lectures by eminent educationists	Seminar, workshop and lectures organised by the IQAC, Women's Cell and various departments
Inter-departmental collaborations for teaching-learning and research	Inter-departmental collaborations for teaching-learning were made
Continuation of organising Remedial and Tutorial classes	Remedial and Tutorial classes were held
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14. Whether AQAR was placed before statutory	Yes

Name of Statutory Body	Meeting Date
IQAC	07-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**01-Dec-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**31-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System operates by holding meetings of the Governing Body and various committees and subcommittees like Finance Subcommittee, Admission Subcommittee, Academic Subcommittee, Service Book Subcommittee, Routine Committee, Examination Committee etc. The policy decisions are well circulated among all levels of the staff and management. Website is regularly updated and utilized for circulation of information. Online SMS service has been introduced for easy communication.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• At the onset of the academic year Academic Calendar is published containing the name of the teachers, topics to be covered and the duration • Departmental meetings are held before and after examinations and any other programme • Tutorial classes are taken by the teachers in addition to the lectures • Self Appraisal records are maintained by teachers in registers that are monitored by the Principal • Teaching Execution Record maintained by faculty in Work Diary & monitored by HOD • Faculty Members who are members in Board of UG Studies of the university make the institutional representation in communicating the suggestions on curriculum development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	NIL	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NA	NIL
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A. Honours and General	01/07/2018
BSc	B.Sc. Honours and General	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	NIL	NIL

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	NIL	NIL
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Study on plant diversity, algae and fungi	115
BSc	Study on medicinal plants	50
BSc	Study on vegetation of different phytogeographical location in Doars and Kalimpong	58
BSc	Study on different types of Inflorescence, Flower and Fruits.	67
BSc	Study on plant diversity and Central	109

	National Herbarium at Acharya Jagadish Chandra Bose Indian Botanic Garden.	
BSc	Behaviour study of animals in captivity	52
BSc	Biodiversity audit of Avifauna	54
BSc	Ecosystem Study at Jaldapara National Park	27
BSc	Ecosystem Study at Chilapata Wildlife Sanctuary	27
BSc	Quadrat study of Soil Fauna	54
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Manual as well as Online Students' Feedback is obtained. Students are motivated towards academic activities through various programmes, interactive sessions and Guardians' meeting. The progression in teaching-learning activities are tracked through 1. Feedback from students 2. Self-appraisal of teachers 3. Parent –Teacher meetings

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	B.Com (Hons + Gen)	900	1676	859
BSc	B.Sc. (Hons + Gen)	726	1360	392
BA	B.A. (Hons + Gen)	830	1895	728
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3508	NIL	39	NIL	39

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
39	31	37	18	1	3

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system includes holding of special sessions of group discussion and remedial teaching offered by the teachers of various departments. Online portal is available in college website through which students can prepare for competitive examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3508	39	1:90

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	39	3	1	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Assistant Professor	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A. (Hons	Semester 1	03/01/2019	06/03/2019

	Gen)			
BCom	B.Com (Hons Gen)	Part 3	26/04/2019	25/06/2019
BA	B.A. (Hons Gen)	Part 3	26/04/2019	24/06/2019
BSc	B.Sc. (Hons Gen)	Part 3	26/04/2019	24/06/2019
BSc	B.Sc. (Hons Gen)	Semester 1	03/01/2019	06/03/2019
BCom	B.Com (Hons Gen)	Semester 1	04/01/2019	26/03/2019
BCom	B.Com (Hons Gen)	Semester 3	31/01/2019	03/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• MCQ based evaluation introduced along with the existing descriptive type questions • Evaluated answer scripts are shown to the students for letting them understand their mistakes with the corrective objective • Surprise test and Class tests are held

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is published in College Website and Prospectus. It includes the following: 1. Date of Commencement of classes 2. Date of Filling up forms for university exam. 3. Date of Commencement of university exam. 4. Date of College test 5. Date of Result of college test 6. Date of Publication of results A booklet is also published and distributed among students that includes the course-wise, chapter-wise distribution of topics among teachers in the scheduled timeframe.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bangabasimorningcollege.in/P_O_C_O/PO-CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Hons. and Genl.	BCom	NIL	497	122	24.54
Hons. and Genl.	BSc	NIL	395	137	34.68
Hons. and Genl.	BA	NIL	395	137	34.68
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2.7 – Student Satisfaction Survey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	6.95	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	NIL	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	NIL

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	NIL

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	2	3.7
National	English	2	0
National	Commerce	2	5.40
International	Botany	1	0.43

International	Economics	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
Economics	3
Philosophy	2
Political Science	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Rosmarinic acid content of genetically stable clones of Ocimum americanum l. (lemon basil) regenerated through in vitro shoot bud multiplication and root culture	Dr.Trayee Biswas	International Journal of Biology, Pharmacy and Allied Sciences (IJBPAS)	2018	0	Rishi Bankim Chandra College, Naihati	NIL
Salt induced inhibition in photosynthetic parameters and polyamine accumulation in two legume cultivars and its amelioration by pretreatment of seeds with	Paramita Chatterjee	Legume research	2019	0.433	University of Calcutta	2

NaCl						
Estimation of rosmarinic acid content of genetically stable clones of Ocimum basilicum L. (sweet basil) reg enerated through in vitro shoot bud multiplica tion and root culture	Dr.Trayee Biswas	Open Access Journal of Medicinala nd Aromatic Plants (OAJMAP)	2018	0	Rishi Bankim Chandra College, Naihati	NIL

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	NIL	NIL	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	4	7	5	4
Presented papers	3	5	1	NIL

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observed As International Womens Day	NSS-Bangabasi Morning College	2	35
Visit In An Orphan School	NSS-Bangabasi Morning College	2	35
Seminar On Gender Foeticide	NSS-Bangabasi Morning College	1	35

Media And Communication	NSS-Bangabasi Morning College	1	35
Mount Everest Climber Of 2013 And He Express He Is Experience	NSS-Bangabasi Morning College	1	35
Value Education	NSS-Bangabasi Morning College	2	35
Road Safety First Aid	NSS-Bangabasi Morning College	2	35
Initiative for the people of Kerala	NSS-Bangabasi Morning College	2	25
Seminar On Human Rights	NSS-Bangabasi Morning College	2	30
Refresher Course of A.N.O. Lt. Debashish Chowdhury Course No. REF/SP/PT-I-132	O.T.A. Kamptee	1	NIL

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	NIL

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Student Exchange Program	Organised By ICC (Internal Complain Committee)-Government Girls General Degree College	Seminar On GENDER SENSITISATION	NIL	16

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme	10	College Fund	10

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Registration as Research Scholar	Ph.D	Jadavpur University	01/07/2018	30/06/2019	2
Registration as Research Scholar	Ph.D	University of Calcutta	01/07/2018	30/06/2019	5

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	NIL	NA	NIL

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25.5	19.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation

software	or patially)		
Koha	**Fully**	**3.14.06**	**2016**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**27575**	**1972556**	**1219**	**1169469**	**28794**	**3142025**
Reference Books	**312**	**423500**	**NIL**	**NIL**	**312**	**423500**
Journals	**432**	**178565**	**7**	**4990**	**439**	**183555**
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	**NA**	**NA**	**NIL**
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**69**	**20**	**69**	**4**	**0**	**7**	**37**	**100**	**1**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**69**	**20**	**69**	**4**	**0**	**7**	**37**	**100**	**1**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	[NA](NA)

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
7	**7.21**	**8.55**	**6.77**

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

a) For routine maintenance of the civil structures of the college civil contractors are engaged who keep on adding to the existing infrastructure or maintain the structure that needs upkeep under the supervision of a qualified engineer. b) College Electrician/Caretaker supervises to the upkeep all electrical equipments, generators etc. at least once in a month. Caretaker ensures that the monitoring and maintenance of all infrastructural facilities are available in the campus. c) For the maintenance of computer systems, related gadgets and network facility, in general the respective vendors are contacted within the warranty period. The institute is planning to go for Annual Maintenance Contract with private service providers. d) Other infrastructural issues such as power supply, electric connections, water supply, computers and printers go under checking and verification time to time, especially before the examinations. e) To assure long lasting infrastructure especially for computers and others instruments Air- conditioners have been installed in the Principal's chamber, Teachers' Room, IQAC room, office, seminar room and smart room. Installation of Air- conditioners in all laboratories is being considered. f) Stabilization systems are targeted to be placed in most of the laboratories while the desktops obviously have supply from UPS. g) Instruments and equipments are upgraded from time to time in accordance with the changing requirements. h) Any problem or issues observed are promptly taken to the notice of the authority and immediate measures are taken. The Finance Committee of the college meets on regular basis and discusses at length the apt measures to be taken for optimum allocation and utilization of financial resources (i.e. college-funds, grants from State Government, UGC etc.). The committee constantly keeps a track of the construction work, renovations and the maintenance needs of equipments including the computers.

http://www.bangabasimorning.edu.in/facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	NIL	NIL
Financial Support from Other Sources			
a) National	NIL	NIL	NIL
b)International	NIL	NIL	NIL
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	NIL	NIL	NA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2018	Online competitive examination portal	2000	NIL	NIL	NIL

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	NIL	NIL	NA	NIL	NIL

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	NIL	NA	NA	NA	NA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	NIL

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Table Tennis	Institutional Level	40
Carrom Competition	Institutional Level	180
Chess Competition	Institutional Level	35
National Anthem Competition	Institutional Level	25
Debate Competition	Institutional Level	38
Quiz Competition	Institutional Level	50

Cricket Tournament	Inter College	22
Football tournament	Inter College	22
Annual Sports	Institutional Level	235
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	International	NIL	NIL	NIL	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active Students' Union. As per the university rules it is formed through an election process held annually. It includes class representatives from each class (stream wise and year wise). The Chief Patron is the Head of the Institution and President is a senior teacher. General Secretary, Assistant GS and Treasurer are elected among the students. Under this Students' Union there are subcommittees: Cultural, Sports, Magazine, Finance and Common Room subcommittees that include student members as Vice President and Secretary under the President ship of a teacher. In the institutional administration, as per the university statute there is an elected representative of the students in the Governing Body of the college. Admission committee, Women's cell, Grievance Cell and Anti-ragging committee also have one representative from the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

314

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes a culture of participative management. The highest authority is the Governing body in which external members representing the University, the State Government, local authority, and internal members

representing teaching and non-teaching staff and students participate in management of the institution. All teachers are members of the Teachers' Council and elect a secretary for each academic session. IQAC and different subcommittees also involve teaching and non teaching staff and students who participate in the institutional management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Total online admission procedure is followed
Industry Interaction / Collaboration	Collaborative extension and outreach programmes and exposure visits are conducted
Human Resource Management	Workload of teaching and non teaching staff is considered annually on the basis of which strategies are adopted. College appoints full time and part time teachers and support staff to meet up the inadequacy whenever necessary
Library, ICT and Physical Infrastructure / Instrumentation	RUSA grants utilised for enhancement of library and other facilities
Research and Development	Research Advisory Committee considers research proposals for submission of projects to funding bodies and monitors the progress
Examination and Evaluation	Internal continuous assessment, class tests and MCQ tests
Teaching and Learning	Regular use of ICT
Curriculum Development	Participation of teachers in workshops and seminars organised by UG Board of Studies and adoption of policies

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All works are computerized.
Administration	College website and bulk sms are used for notification purposes
Finance and Accounts	HRMS for pay packet salary Tally ERP 9 TDS-RPU for filing of quarterly tax return
Student Admission and Support	Admission procedure is totally maintained online. College website is regularly used for notification and other purposes. Notes, reading materials are often shared by teachers through e mail

Examination	Dates of examination, publication of results etc. are notified through website. Registration to the University, availability of admit card, results are also through the university website. Online Marks entry is done by the teachers in the University Website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	NIL

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	NA	NIL	NIL	NIL	NIL

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Swayam Online Course on Research Methodology (4 credit)	1	20/01/2019	20/01/2019	91
Refresher Course on Quantitative Techniques in Economic Method Application in Micro-Econometrics	1	12/11/2018	04/12/2018	22
UGC sponsored short term course on Modern Biology (HRDC CU)	1	06/10/2018	12/10/2018	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	**NIL**	**NIL**	**NIL**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Group Insurance, Exgratia to college appointed teachers	**GPF, Group Insurance, Benevolent Fund, Housing for selected staff**	**Fee Waivers (full and partial), Student Health home facilities, Government aids for Minorities and Under Kanyashree Project**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Statutory audit is conducted regularly and maintained up to date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NCC	**40660**	**TAWA to cadets**
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**NIL**	**Yes**	**IQAC**
Administrative	**No**	**NIL**	**No**	**NIL**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Association, though has not been formally formed, frequent Parent-Teacher Meetings are conducted, specially on the following occasions: • Follow-up of Internal Examinations • Prior to conduction of Field Work • Grievance Redressal, if needed

6.5.3 – Development programmes for support staff (at least three)

• Training on computer • Stress management through Sports and Cricket matches • Health check-up

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Academic audit • Extension lectures • Remedial teaching by departmental teachers

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organising Seminar, Health Camp	01/02/2019	01/02/2019	01/02/2019	350

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
VISHAKHA guidelines distribution	10/07/2018	10/07/2018	1211	2019
Seminar on Self Respect-Self Defense	18/09/2018	18/09/2018	49	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A solar power plant having the capacity of 120 Watt has been installed. Bangabasi Morning College Nature Club came into existence on the 18th of February, 2015, registered under the West Bengal Societies Registration Act, 1961. The objective is to inculcate awareness with regard to present-day environmental issues, particularly amongst students the forum seeks to disseminate values and principles to prevent wastage, conserve, recycle and reuse resources, control air, water and noise pollution, check plastic use and ensure regulated disposal of waste matter.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	NIL
Rest Rooms	Yes	NIL
Scribes for examination	No	NIL

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	advantages and disadvantages	and contribute to local community						
2019	NIL	1	01/02/2019	1	Health Camp	Diabetes, obesity, BMI etc.		350
2019	1	NIL	12/01/2019	7	7 days camp	Road safety, first aid		35
2019	1	1	10/12/2018	1	Workshop and Camp	Blood Group Test		92

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	02/07/2018	The college publishes Prospectus for distribution among students. The prospectus serves to communicate the vision, mission and objectives to all stake holders. Admission rules and college rules are also communicated through it.
Academic Calendar for B.A./B.Sc./ B.Com	05/09/2018	Course wise Academic Calendar is prepared and published for every subject for effective implementation of the curriculum.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Birth Anniversary of Netaji Subhash Chandra Bose	23/01/2019	23/01/2019	377
Republic Day Celebration	26/01/2019	26/01/2019	459
Celebration of Independence Day	15/08/2018	15/08/2018	1033
Observation of Anniversary of Martyr Jatin Das	13/09/2018	13/09/2018	341
Seminar on Human Rights	24/04/2019	24/04/2019	30
Seminar on Value	13/01/2019	13/01/2019	35

Education			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Solar power plant installed • Plantation programme in college ground • Seminar on Environment Awareness • Campus declared as tobacco free

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institution Best Practice 1 QUALITY EDUCATION FOR ALL Goal: To make higher education available to all corners of the society, irrespective of cast, creed and socio-economic condition. The Context: The goals and objectives of the college are to enkindle the light of knowledge particularly amongst the poorer section of the society to equip them for self employment. The Practice: i) Admission: The College maintains a transparent admission procedure, keeping the criteria for eligibility low so that the students from the unprivileged class may also get a chance of higher education. ii) Financial Support: Students seeking concession towards tuition fees are interviewed individually by the Principal along with other members of the Student Aid Fund sub-committee before sanctioning Half or Full freeship or any amount of financial assistance. During the time of interview, members of the sub-committee try to understand the socioeconomic background of the student along with the number of family members, number of brothers and sisters, etc. In-charge of the departments also collects such information. The various teaching departments in the college have also extended financial support to students who are economically challenged by providing them books, study material, dissecting equipments etc. i) Orientation: The goals and objectives of the institution are diffused through lectures by the Principal, teachers, non-teaching staff and senior students of the Students Union in an assembly of new first year students on the very first day when new P academic session commences. ii) Adherence to Academic Calendar: Publishing Academic Calendar regularly is one of the best practices of the institution. Tutorial classes are taken by the teachers almost regularly, particularly in the slack session. Annual Magazine is published providing scope to the students to express their views and develop literary skill. College publishes updated Prospectus annually. It contains the following information, which is disseminated to the students :- a. A brief sketch of the glorious past of the College b. Names of the Governing Body members c. Staff- Teaching Faculty and Non-teaching Staff d. General information and Code of Conduct for the students e. Courses of Study f. Subjects taught in the College g. Combinations allowed h. Tuition fees i. Recess and Holidays iii) Health Services: The College students are beneficiary of Students' Health Home (SHH). Their Central Polyclinic is situated at 142/2, A.J.C. Bose Road, Kolkata 700014, in close proximity to the college. During admission a nominal amount is charged from the students for the purpose of SHH services. The collective amount is sent to SHH from the college and cards are issued to the students. Whenever necessary the students get all health services from SHH which was established in 1952 literally by the blood of students and youth. iv) Preparing for the future: Conducting group discussions and home assignments, class room seminar and other academic activities are regularly practiced. Quiz competition, debate competition, cultural competition essay competition were held to prepare the students to adapt in the competitive world ahead. Vocational guidance based on personality and interest of students is very important aspect of modern teaching. Departmental teachers provide guidance and counseling to the students for pursuing future studies and in matter of job opportunities in the different fields. Recommendation Letters were issued by Departmental heads to students during their placement in various jobs. Evidence of Success: Students from different cast and creed study in the

institution. The locational advantage of the college is also noteworthy, situated in close proximity to the Sealdah railway station many students from the suburban areas take admission in this college. The duration of the college hour is also advantageous for the students who work for a livelihood along with continuing higher education in this institution. Some of the students opt for further studies in Masters Degree course even continue till the doctoral degree. Many of the students find their own niche in the greater world earning for themselves and family. Problems encountered and Resources required: Students having a compulsion to work during their college days often become unable to continue their studies for personal constraints. The College needs more financial resources to reach out to more students in need of support from the institution. Best Practice 2 HOLISTIC DEVELOPMENT Goal: To achieve all-round development The Context: The objective of the institution is not mere teaching and learning but much wider than mechanical bookish education. The target is to inculcate the rich heritage of Bangabasi Group of Colleges among the students with patriotic zeal and national enthusiasm so that every one of them becomes a true man with social commitment in the society. The Practice: i) Observation of nationally important days: To develop the spirit of patriotism Birth day of Netaji Subhas Chandra Bose (23rd January), Republic day (26th January), Independence day (15th August) and Death Anniversary of Martyr Jatin Das (13th September) are observed with great respect. The college also holds a programme on Bhasha Dibas on 21st February to commemorate International Vernacular day. ii) Community services: Community service is the foundation of societies and cultures. An educational institution may play a key role in generation of social attitude in the young minds. Bangabasi Morning College has an NCC wing with a cadet capacity of 150. The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. In the year 2009 the college started an NSS wing. As per the National Service Scheme, under the Ministry of Youth Affairs Sports Govt. of India, the NSS of our college works with a primary focus on the development of personality of students through community service. The wing regularly arrange programmes on important social and environmental issues like water crisis, thallassaemia and performed social works in slums and village. iii) Environmental awareness: The College also aims at building individuals' propensity to engage in pro-environmental behaviours. Development of environmental awareness and the attitude to protect the environment is one of the major needs of the century. No community development is possible without a sound knowledge on the environment. Generation of environmental awareness through lectures, field trip and seminars is an essential part of the college curriculum. iv) Sports activities: The institution possesses a play ground and pavilion on the Calcutta Maidan, shared by the three colleges: Bangabasi Morning College, Bangabasi College and Bangabasi Evening College. With the active co-operation of the students Union, College organises inter-class football and cricket competition, Inter-College Table Tennis and Carom tournament. The Institution encourages participation of women in intra and inter institution sports competitions. A large number, of girl students participate in the Annual sports organised by the Students Union every year. During admission reservation on Sports Quota is maintained for outstanding sportspersons. In the annual sports meet of the college the winners in various events are encouraged by giving them sports equipments and tracksuits. v) Educational Trips and Field Work: In order to expose the students to real life objects of nature and to clarify subject matter through first hand experience excursions and field trips are arranged. Educational tours have been introduced in the streams of humanities as well as science other than those already prescribed in the syllabus. These are opportunities to develop scientific attitude, spirit of leadership, power of observation and other social skills. vi) Co-curricular activities: Students' magazine is regularly published to provide opportunity for literary activities. Quiz

competition, debate competition, cultural competition, essay competition are held. Evidence of Success: Students develop good character which is the base on which the future of a person depends. Attitude of sharing, compassion for others, team spirit are the success of the activities practiced in this institution. Problems encountered and Resources required: The teacher: student ratio in the institution is not adequate. The apparent inadequacy in the number of teaching staff is compensated by the sincere efforts of the teachers. The College also appoints teachers on college pay basis in order to fill the gap and carry on all activities towards a better future.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.bangabasimorning.edu.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Bangabasi Morning College started its career as a unit of Bangabasi College. This Institution seminally emerged from Bangabasi School founded by Acharya Girish Chandra Bose in 1855 in Bowbazar Street. The college moved into its present premises at 19, Scott Lane (now Rajkumar Ckaraborty Sarani) in 1903. Principal Prasanta Kumar Bose, the illustrious son of Acharya Girish Chandra Bose, an eminent educationist of Bengal, founded the Morning Section of the Bangabasi College for the needy employed students in 1940 to teach Commerce. In 1944 Principal Bose opened up the Arts and Science faculties in the morning. Finally employed women were also enrolled as students by Professor Bose. Through the introduction of phase reduction scheme of the University Grants Commission, Bangabasi Morning College came into a separate existence in the year 1965. Since inception, Bangabasi Morning College has embarked on the task of instilling a value-based nationalistic education along with scientific understanding. Disseminating knowledge in the society by this holistic and futuristic model of education has been the primary mission of this institution. Throughout its history the institution has dedicated itself to the cause of the poor and underprivileged students. The college has wide-ranging courses from almost all the major streams to offer to its students. Keeping in mind the local, regional and national needs, the college has, from time to time, introduced new courses and upgraded the existing courses. Bangabasi Morning College is whole-heartedly dedicated to the all-round development of the students by imparting value-based, liberal, modern and self-reliant education.

Provide the weblink of the institution
http://www.bangabasimorning.edu.in/anecdotes/

8.Future Plans of Actions for Next Academic Year

1. Extensive implementation of ICT based teaching and MCQ in evaluation pattern 2. Academic and Administrative Audit by External Experts 3. Extension of new campus 4. Introduction of Honours Course in Geography and Anthropology 5. Organising Health Check-up Camp for students and teachers 6. Procuring modern instruments as prescribed in CBCS curriculum 7. Creation of new teaching posts 8. Continuation of extension services through Students' Union, NCC and NSS 9. Organising seminar, workshop and holding lectures by eminent educationists 10. Inter-departmental collaborations for teaching-learning and research 11. Faculty exchange programme 12. Continuation of Remedial and Tutorial classes 13. Use of College website for teaching aid and library repository 14. Career guidance through College website by Online Competitive Examination Portal 15. Organising Field Work and Excursions 16. Holding programme for women empowerment 17.